***Meeting Agenda 2***

Date/Location: 05-October-2020 at 09:00 pm in Google Meet.

**Information Updates/Reminders:**

* The next 3-4 days, we are going to research on coding standard and documentation tools.
* Everyone should stay connected to git, trello, slack for tracking updates.

**Decisions Needed:**

* Decision about the coding standard that the team will use in the project.
* Decision about the documentation tools that the team will use in the project.

**General Items:**

* Allocate two team members to check coding standards. They should come up with at-least 2 coding standards.
* Allocate two team members to check documentation tools.They should come up with at-least 1/2 tools (with brief summary of the usage, advantages and disadvantages) for source code level documentation.